

Dover Development Job Description

TITLE: Construction Field Manager

REPORTS TO: Senior Construction Manager

LOCATION: Knoxville, TN

JOB TYPE: Full-Time/Contract

EDUCATION: High School or Equivalent

POSITION PURPOSE/SUMMARY

Dover Development in Knoxville, Tennessee is hiring a contract position for a Construction Field Manager to supervise, verify, and record new wood framed, slab on grade assisted living/ high rise/large historical renovation. Applicants must be computer literate with Word/Excel and other basic programs. IBC and TDOH regulations. Knoxville area only. Will be directing some self-performing work on extremely time sensitive projects.

KEY RESPONSIBILITIES

- Coordinates and supervises all construction activities
- Directs all field personnel to achieve completion of the project on schedule, within budget, with quality workmanship that conforms to original plans and specifications
- Maintains construction schedule, identifies and solves problems
- Orders materials and schedules inspections as necessary throughout the process
- Maintains positive relationships with customers, contractors, suppliers and other employees
- Prepares, schedules and supervises completion of a final punch list
- Promotes job site safety, encourages safe work practices and rectifies job site hazards immediately
- Ensures all company employees and contractors are adhering to the company safety policy
- Maintains an organized job site, including the construction office

QUALIFICATIONS

- High School Diploma or Equivalent
- 5+ years commercial construction experience
- Ground-up construction experience required
- Healthcare experience preferred (Senior Living/Skilled Nursing/Assisted Living/Independent Living)
- Multi-Family experience preferred
- Wood-framed construction experience preferred
- Word/Excel experience